



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

May 9, 2025

DIVISION MEMORANDUM
No. 239, s. 2025

**ENHANCEMENT TRAINING FOR DIVISION SCHOOL IMPROVEMENT PLAN
APPRAISAL TEAM**

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Division Memorandum No. 079, s. 2025, and as a preparatory activity for the scheduled conduct of the Division School Improvement Plan (SIP) Appraisal, please be informed that a two-day refresher training on the Enhanced School Improvement Plan (ESIP) Appraisal will be conducted on May 15–16, 2025, at Batangas Country Club, Batangas City.
2. The participants for this activity are the members of the Division ESIP Appraisal Team and the working committees (see Enclosure A). They are expected to be at the venue on time and are advised to bring a laptop, which will be used during the workshop sessions.
3. This memorandum shall serve as the Travel Authority of the concerned participants.
4. The first meal to be served is breakfast on Day 1 (May 15), and the last meal will be afternoon snacks on Day 2 (May 16).
5. To ensure the smooth conduct of the activity, all Public Schools District Supervisors are advised to bring two copies (both soft and hard) of the School Improvement Plan (SIP):
 - One (1) from an elementary school, and
 - One (1) from a secondary schoolThese documents can be the old or newly crafted ESIP, it will be used as sample materials for ESIP appraisal workshop.



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6. Expenses relative to the conduct of this activity shall be charged against division MOOE funds subject to usual accounting and auditing rules and regulations.
7. For more information and/or clarification, you may contact via email at rodrigo.castillo@deped.gov.ph or call at 722-1437.
8. Immediate and wide dissemination of this memorandum is earnestly desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

RSC/ ENHANCEMENT TRAINING FOR DIVISION SCHOOL IMPROVEMENT PLAN APPRAISAL TEAM/ R2-
142853/05-09-2025



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Enclosure A

**ENHANCEMENT TRAINING FOR DIVISION SCHOOL IMPROVEMENT PLAN
APPRAISAL TEAM**

May 15-16, 2025

Venue – Batangas Country Club

LIST OF PARTICIPANTS

No.	NAME	OFFICE	DESIGNATION
1	Marites A. Ibanez, CESO V	OSDS	SDS
2	Gregorio T. Mueco	OSDS	ASDS
3	Rhina O. Ilagan	OSDS	OIC – ASDS
4	Lou C. Panaligan	OSDS	Admin. Officer V
5	Atty. Karen M. Salimo	OSDS	Attorney III
6	Joemar B. Perez	OSDS	Admin. Officer IV
7	Irene Grace Q. Gonzales	OSDS	Admin. Officer IV
8	David M. Nuay	CID	Chief EPS
9	Elizabeth R. Tolentino	CID	EPS I
10	Jimmy J. Morillo	CID	EPS I
11	Macaria Carina C. Carandang	CID	EPS I
12	Miguel B. Ularte	CID	EPS I
13	Ma. Leticia Jose Basilan	CID	EPS I
14	Mercy R. Villanueva	CID	EPS I
15	Loreta V. Ilao	CID	EPS I
16	Rosalinda A. Mendoza	CID	EPS I
17	Emerson Dalangin	CID	Division Science Coordinator



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18	Jovita M. Landicho	CID	Division AP Coordinator
19	Rosemarie A. Encarnacion	CID	Division ALS Focal
20	Jesusa D. Perez	CID	EPS II – ALS
21	Anselma M. Ebero	CID	Librarian II
22	Mark Joshua G. Hagosojos	CID	PDO I
23	Elizalde L. Piol	OSDS	DIO
24	Mario B. Maramot	SGOD	OIC – Chief EPS
25	Marian L. Arias	SGOD	EPS I
26	Rodrigo S. Castillo	SGOD	SEPS
27	Evelyn C. De Sagun	SGOD	SEPS
28	Cora V. Samson	SGOD	SEPS
29	Anabel E. Magalona	SGOD	SEPS
30	Aris U. Dimaano	SGOD	DPO III
31	Leoncia B. Maramot	SGOD	EPS II
32	Jessa S. Guerra	SGOD	EPS II
33	Noah P. Duque	SGOD	EPS II
34	James Angelo T. Ano	SGOD	PDO II
35	Engr. John Albert L. Tiquis	SGOD	Engineer III
36	Dra. Khareen Cadano	SGOD	Medical Officer III
37	Karen E. Enriquez	SGOD	Nurse II
38	Sarah Jane B. Magnaye	SGOD	Planning
39	Emiteria B. Villamor	CID	PSDS
40	Placida G. Dela Vega	CID	PSDS
41	Anabel R. Marasigan	CID	PSDS
42	Eleazar C. Magsino	CID	PSDS



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43	Avelino B. Mortel	CID	PSDS
44	Pedro D. Delos Reyes	CID	PSDS
45	Avelina O. Gaa	CID	PSDS
46	Gregorio V. Meneses	CID	PSDS
47	Conie C. Hernandez	CID	PSDS
48	Ronaldo L. Sevilla	CID	PSDS
49	Aurelia A. Aguila	CID	OIC - PSDS
50	Andrea M. Hernandez	CID	PSDS
51	Baby Janet Dimailig	CID	PSDS
52	Luisito L. Cantos	CID	PSDS
53	Gina M. Laksamana	CID	PSDS
54	Bernarda M. Reyes	CID	PSDS
55	Lucky May L. Pasia	CID	PSDS
56	Maria. Melisa M. Ariola	CID	PSDS
57	Aniano I. Hernandez	CID	PSDS
58	Nancy D. Lubis	CID	PSDS
59	Zenaida G. Gutierrez	CID	OIC – PSDS
60	Benilda N. Navarro	CID	PSDS
61	Agrifina A. Dirain	CID	PSDS
62	Riza C. Gusano	CID	PSDS
63	Antonio M. Ilagan	CID	PSDS
64	Ginalyn U. Macaraig	CID	PSDS
65	Nenita A. Adame	CID	PSDS
66	Braulio B. Napenas	CID	PSDS
67	Orlie G. Del Mundo	CID	PSDS
68	Julita E. Ilagan	CID	PSDS



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69	Sarah S. Saguin	CID	PSDS
70	Ellienor D. Peña	CID	PSDS
71	Joel B. Lubis	CID	PSDS
72	Erickson T. Gutierrez	CID	OIC-PSDS

WORKING COMMITTEES

Division Planning Team	SDS, ASDS, Division Chiefs, SEPS, Planning Officer
Program and Invitation	Planning and Research Unit • Rodrigo S. Castillo • Aris U. Dimaano • Sarah Jane B. Magnaye
QAME Reporting	School Monitoring and Evaluation Unit • Jessa S. Guerra • Cora V. Samson
Documentation and Attendance	Social Mobilization and Networking • Anabel E. Magalona • Noah P. Duque
Certificates	Human Resource Development • Evelyn C. De Sagun • Leoncia B. Marmot
Procurement- Lease of Venue	Bids and Award Committee Members BAC Secretariat and TWG